

BENTON COUNTY POSITION DESCRIPTION

CLASSIFICATION		BAND	GRADE	SUBGRADE	FLSA STATUS
Health Care Technician		B	2prem	A	Non-Exempt
POSITION TITLE:	Dental Hygienist		POSITION#:	500471	
<input type="checkbox"/> New	<input checked="" type="checkbox"/> Revised	Date:	8/7/2017		
SERVICE TYPE:			NON-REP PROFESSIONAL		
Employee Name:		Department:	Dental Services	Supervisor:	Dental Services Program Manager
FTE:	Not to exceed 1040 hrs/fiscal year	Employment Status:	TEMPORARY		

Position Summary:

Performs dental hygiene services and treatment within the scope of practice of an Expanded Practice Dental Hygienist. Provides clinical, educational, preventive, and therapeutic services using best practice standards to support optimal oral health care in a clinic and community based setting. Works within a dental team and with community members to support effective service delivery.

Essential Duties:

No.	Major Functional Area (MFA)	% of Time
1	<p>MFA: Clinical Care</p> <p>Essential Duties:</p> <ul style="list-style-type: none"> • Perform oral hygiene health exam; detect disease by completing oral screening, use probes to locate periodontal disease and assess levels of recession, take vitals and radiographs. • Develop and implement oral health treatment plans. • Perform dental prophylaxis: periodontal scaling, root planning, debridement, clean calcareous deposits, accretions, and stains from teeth and beneath margins of gums. • Apply fluoride varnish and protective sealants. • Application of silver diamine fluoride. • Administer topical and local anesthesia. • Place and remove rubber dams, matrices, and temporary restoration. • Triage for emergent dental conditions, make independent decisions in accordance with established policies and scope of practice. • Provide clinical service or oral health education to improve and maintain the oral health clients and parents. • Chart conditions of decay and disease for diagnosis and treatment, record and review patient medical histories and document services in compliance with Health Center policy and Board of Dentistry requirements. Handle protected health information (PHI) in compliance with HIPAA. Provide accurate and timely information to assure accurate billing and data tracking for reports. 	75%
2	<p>MFA: Dental Service Support</p> <p>Essential Duties:</p> <ul style="list-style-type: none"> • Oversee and sign off on Dental Assistant work according to practice guidelines. • Collect and transport supplies and equipment needed to provide community based oral health services. • Monitor and communicate need for new or additional supplies, assist in assuring equipment is properly maintained. • Prepare treatment room/space adhering to protocols and infection-control procedure. • Work with dental team and community partners to coordinate and/or participate in oral health events provided in communities. 	20%

	<ul style="list-style-type: none"> Assist in development and implementation of policies and procedures guiding delivery of services. 	
3	And other duties as assigned.	5%
Percentages should total 100%		100%

Special Requirements:

Expanded Function Endorsement by the state of Oregon
 Class 1 Permit (nitrous oxide) Preferred.
 Valid Oregon Driver’s License
 Current CPR for Rescue Provider card (or within 6 months of hire)
 Ability to obtain “Collaborative Agreement” with dentist within 2 months of hire

Physical Requirements:

Physical Demands:
 While performing the duties of this job, the employee is regularly required to stand, walk, move, talk, hear, and manipulate equipment, as well as lifting and moving objects, equipment and supplies. The employee must occasionally lift and/or move up to 25 pounds. Lifting up to 40-50 pounds may occasionally be required, depending on the specific style or type of care provided. Specific vision abilities required by this job include close vision, depth perception and ability to adjust focus.

Working Conditions:
 The employee works in well-lighted, clean environments. The noise level in the work environment is quiet to moderate. Constantly interacts with other people and may have to handle several responsibilities at once. **Check the following that applies to this position:** The employee may occasionally: work with angry or hostile clients or members of the public, work with toxic substances and biohazards, and exposure to infectious illnesses.

Emergency Preparedness:

Benton County is committed to emergency preparedness planning and implementation, and disaster recovery. In the case of a Health Department, County, State, Federal or other emergency or disaster, this position may be called upon to assist in responding. This may require the assignment of additional responsibilities, depending on the circumstances. These responsibilities could include unscheduled temporary changes in work schedule and/or work duties, including evenings and weekends, work relocation, overtime, working with other community agencies such as the local Fire Department, hospitals, the Red Cross and other emergency responders. The ability to be flexible is critical in our overall response to the emergency or disaster. Under Emergency situations this position may be called in to work, supporting Administration in regular duties or other work as assigned. Per County personnel policy, this position may be included in the agency's essential personnel for emergency/disaster response.

Quality Improvement Participation:

Employees are expected to participate in improving BHS’ performance, processes, and programs through quality improvement activities, use of the PDSA model and participating on QI teams as assigned.

NOTE: The above job description is intended to represent only the key areas of responsibilities; specific position assignments will vary depending on the business needs of the department.

Employee: _____ Date: _____

Immediate Supervisor: _____ Date: _____